Meeting 6 – Key Findings & Considerations

Purpose

Identify the most important themes, priorities, opportunities, and concerns emerging from the process.

Discussion Topics

- What have we learned?
- What should guide future planning?
- What additional information may be needed?
- What tradeoffs require further discussion?

Expected Outcome

Development of preliminary findings.

AGENDA

Opening

5:30 – 5:35 Welcome
Review Objectives for this meeting

5:35 – 5:40 Review outline for Next Phase of the Process
October 7th: Finalize Interim Report
November 12th Public Forum

Craig Dudczak - There are 2 different things, the idea for the public forum is there are people who have expressed interest and engagement in the facility project. We thought it would be wise to have a forum to invite these people as well as a general invitation. In the Town Board meeting on facilities not many were happy. It would be our committee that would lead it not Town Board, the distinction is important.

Town Board – Sara Bollinger, Alissa Italiano, Katelyn Kriesel, William Nicholson, Michael Nesci, Ingrid Gonzalez-McCurdy

Pat Allen- Hopefully by that time, the interim report will have been posted for the greater community. Feel this is a great opportunity to bring in valuable information from the community.

Karrie Catalino- should we use this room?

Group - discusses library or the schools.

Craig Dudczak- when we think about the town board meeting where this all kicked off there was not enough room here. We are going to publish the interim report, and we can include the interim report in the agenda.

Cindy Couce- how will we get the word out about the interim report?

Colin Bierne- channel 9

Pat Allen- Eagle?

Sara Bollinger- Syracuse.com.

Karrie Catalino- the public forum can we have two different time slots so we can target different demographics - one during the day and one during the evening?

Sara Bollinger- We could get people to register for a time slot.

Pat Allen- great idea. If there was a way we could get people to send us their questions ahead of time?

Brett Edkins - It could be in the RSVP form.

Pat Allen- and we should factor in enough time to have the question and generate the answers.

Brett Edkins- we could do a mini presentation at the top.

Craig Dudczak - It would not have to be as extensive as the interim report.

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Karrie Catalino- People can submit even if they miss the meetings.

Craig Dudczak - recommend broadcasting it. We will only get a fraction of the Town but I think it is important to get people who have already expressed their concerns.

Sara Bollinger- What about the December idea?

Craig Dudczak - I was speaking with Ed Theobold, and he expressed that this project has been on the docket for a long time, he said he had a plan but there was turnover so it did not happen. Would like to hear from people maybe previous councilors and supervisors on their thinking on what has happened in the past.

Sara Bollinger- what do people think?

Alex Hebert- I feel like we might hear the same things over and over again. And maybe it is not apples to apples anymore, just do not know how much value we would get out of it.

Karrie Catalino- we keep looking back and we need to look forward maybe they could come to the forum.

Alex Hebert- Looking at our objective - we are not trying to get plans we are trying to get input, so I do not see how it forwards our purpose.

Craig Dudczak - Some of the studies that were done could also inform us, like the financial figures from the past, we could ask in 2025 this cost this but what would it cost now.

Bob Alexander- I am interested in hearing from past councilors and supervisors why the decided not to go forward.

Colin Bierne - are you asking who we should invite?

Sara Bollinger - maybe that is a short list maybe the councilors on the board - Heather Waters, Elaine Denton. Maybe Allison Weber.

Bob Alexander- The staff might be superfluous because they did not have influence.

Interested people invited;
General public welcome

December 9th or 10th Subject Matter Experts
Invite previous Town Board members and Professional Consultants who worked on earlier versions of the issue

January 20th or 21st Finalize Final Report

Sara Bollinger- and the idea was to wrap it up in January do we feel comfortable with that.

Pat Allen- I am not totally comfortable with that, can we make it a little more gray. It is a busy time of year.

5:40 – 5:50 Discuss Study Group structure, membership, meeting facilitation, decision documentation and voting
Elect Community Co-Chair (vote)

Pat Allen- What I propose, since I am getting swamped with emails, it is difficult to reach a coherent decision about where this stands with the email chains. I propose we take notes and jot them down, and we have to decide if we have to be unanimous or if majority rules. I am also proposing a co-chair to work with Sara. We would like to make this group be clearly an independent group. The voting should be done by people done by non board members.

Katelyn Kriesel- what do you propose you would voted on?

Pat Allen- The interim report, the videos that kind of thing, there is probably more.

Craig Dudczak - the problem that has emerged is, people are taking the lead on things and they are moving forward because they are on it. Who is representing the group, what is the group's position on things. Even with the survey, at some point, it is like what is the study group's position on something, when we never talked about it or reached consensus. We have no way of formalizing how things should be deciding. At the end when we have a report we should all have it clear who agrees to it.

Bob Alexander- I think that we should approach these things with a majority consensus. We have a lot of people involved with different ideas, if we have unanimity

it would be paralyzing. I propose one individual works as the co-chair and the rest of us put their comments through that person.

Pat Allen- I am big on document discipline, I strongly encourage that documents go into the google folder so we can all easily access them so we do not have documents floating around.

Bob Alexander- Not all of us are able to utilize google docs.

Katelyn Kriesel- what do you use to access store files.

Sara Bollinger- The official files will have to live with Duffy. We will have a draft folder and an official folder.

Bob Alexander- Motion to appoint Co-Chair Craig Dudczak

Katelyn Kriesel- raises concern about the group believing she is not impartial, but does not think that it is impossible to be impartial.

Sara Bollinger- Katelyn is the Chair - we will have a co-Chair and Sara is a meeting facilitator.

Cindy Couche- Since you are up for reelection I think it should stay with Katelyn.

Bob Alexander - Agree

Sara Bollinger- This would not apply to the November meeting.

Katelyn Kriesel- the question on whether the councilors should be voting, when it comes to the makeup of the committee, I think that the Town Councilors should have the right to weigh in on who is a member of the group and if we have to spend money, but if you prefer the councilors not weigh in on the final report that is fine.

Craig Dudczak - You have said Katelyn in the past that it is important that we need to have us members involved so it is not that the Town Board is making recommendations to itself…

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Katelyn Kriesel- the ultimate report that this group is making to the board is getting the feedback from the residents not for the members to make their opinion to the board. There is no recommendation on what the next steps should be.

Cindy Couche- I agree, I came into the group with the understanding that we would inform people and solicit their input.

Katelyn Kriesel- I think that the survey Pat commented on was very interesting, but we are not at the phase where we cannot ask the public. Does that make sense to you Craig.

Group VOTES to create position of Co-Chair - UNANIMOUS.

Angelique Massey - I was looking at my emails to see at the outset what the intent was, I feel like there is a lot of scope creep and I want to come back to the original intent of this group, that outline the purpose.

Colin Bierne- Reads June Document describing what this group is not.

Craig Dudczak- what that does not say is that the only purpose of the group is to explain what the problems are.

Sanskar Narang- agree with the motion that we need a co-chair.

Sara Bollinger- All in favor of Craig as a Co-Chair

GROUP VOTES FOR CRAIG DUDCZAK as CO-CHAIR Unanimously (Craig Abstains.

Interim Report

5:50 – 6:00 Go-around for Impressions from the Village Festivals
Sara Bolligner- Please review with one word on the Tabling.
Alex Hebert- Limited, not enough people.

Karrie Catalino- Limited, agree

Cindy Couche- was hard to get people to engage.

Colin Bierne- Nobody at the festivals were from the July meeting we always reference.

Bob Alexander- Most people were unaware of the current state of the facilities, and most were unaware there was a difference between the village and the town of Manlius. Limited, maybe saw 30-40 people all day. Many people were apathetic about the issue, some asked the impact on the taxes.

Craig Dudczak - Fayetteville - Shared table complicated things: 25 people maybe 30 some signed up. You had to engage people, people were friendly but apathetic, not on many people's radar.

Sanskar Narang- Was at Manlius, one thing I noticed people were interested in what I had to say. The vendors were more receptive. We should include the business community in our outreach because they are more involved.

Pat Allen- I was at Minoa, it was lonely.

6:00 – 6:10 Review previously shared Draft Interim Report

Brett Edkins- Discusses edits

Bob Alexander- Discusses police department maintenance, do not know if that is germane to the conversation should not be included.

Sara Bollinger- do you think it is material to the Town Hall discussion?

Bob Alexander- My question is that maintenance is being used for things that are not being done on an annual maintenance.

Karrie Catalino - Do we need it in the first paragraph I do not believe so.

Group - Do we need to include it?

Sara Bollinger- I would say it should be less prominent.
6:10 – 6:20 Approve the Final Interim Report to be posted and disseminated to the Public (vote)

Group Discussion:

Craig Dudczak Makes Motion to approve Report, Pat Seconds - All Ayes.

Katelyn Kriesel- Discusses the separation of duties discussion feels that the Town Councilors on the committee should be able to weigh in.

Group agrees

Katelyn Kriesel - on the issue of removing members.

Group agrees.

Video

6:20-6:25 Review previously shared proposed Video Format
6:25-6:35 Approve Video Format (vote)

Colin Bierne - (Speaks about his video Idea) People should be able to choose what area they are most interested in. If we use youtube we can check view counts to see what people are most interested in.

Craig Dudczak- I believe having 2 videos for 3-5 minutes with the chief for the PD and someone from Town Hall - I thought about Ann Oot.

Colin Bierne- would 5 minutes be enough to sum up all of our findings?

Bob Alexander- we run the risk that today's viewers prefer brief videos. Craig's approach I think is the right one.

Katelyn Kriesel- Could I make a suggestion, has anyone heard of clipfarming? If you have a live stream and someone is streaming for a long time, they will take bits of that

bigger stream and they will clip it and post is separately. We could do one long video and post little chunks out of that. This is the style that is the most watched currently.

Bob Alexander- can we accomplish that in time for that to be useful.

Katelyn Kriesel- we could take little pieces of the the 5 minute video.

Sara Bollinger - A lot of people said we could do it in a couple weeks. Angelique what do universities do to capture younger people's attention.

Angelique Massey- looking back at the documents, I think we should be doing this but we have to think about the diversity of our audience. I do think there has to be strategy. You have to think about the goals of the project. I think there could be a subcommittee of that, I think it is a good idea.

Katelyn Kriesel- Do not want to go live, I think there are a lot people would watch a 15 minute video, and even we could show it at the senior center. We can post everything to the website and share the little pieces. We could do youtube shorts. Youtube the website and instagram, we could do one shorter clip every three days.

Craig Dudczak - but the age demographics might be wrong.

Katelyn Kriesel- All these platforms have pretty much all the demographics and the short clips are what get through.

Group discusses what social media they look at

Colin Bierne - suggests the school district, Katelyn disagrees.

Sara Bollinger- we had some quotes that were reasonable. Does anyone have a recommendation on vendor?

Katelyn Kriesel- I think we should decide on the videographer. I did not like Greg's Gyrgiel's samples.

Karrie Catalino- what is the top budget for this?

Sara Bollinger- for purposes of conversation the top budget is 10k.

Craig Dudczak- Discusses the length of the video - Katelyn suggests 10-15.

Alex Hebert- I say one 15 minute video.

Sara Bollinger- if you give us guidance on what structure you want this to be - we can then go back to the vendors and get quotes.

Sara Bollinger- are we good on that kind of model?

Craig Dudczak - Motion to have katelyn Craig and Colin determine next steps.

All Ayes

Sara - the very expes

Survey

Sonali Gulati Joins call

Sara Bollinger- we think your survey is too long - we have some suggestions.

Karrie Catalino- I had a few questions that are not necessary - like section 5 age range and education. We do not need a lot of these demographic.

Group Keep the neighborhood and age question but get rid of the others.

Pat Allen- is this survey we are sending out strictly focused on the notion of multi-use space and that is it?

Sara Bollinger- no

Pat Allen - I am confused. Cites Multi-use space. I feel we should strike the question.

Sara Bollinger- it is something that has been requested that has been missing from the building currently.

Katelyn Kriesel- Rec has requested this.

Sonali Gulati- Feel that the race question should be included - open to removing the demographic question - willing to make changes to section 5.

Brett Edkins- is there a question on the accessibility? I feel there should be.

Group seems to agree.

Craig Dudczak - raises questions that he feels should be in the survey -

Cindy Couche-The cost on the police question should not be in there.

Sara Bollinger- while we are talking about town hall I think there needs to be something that says, services in town hall we should reference services at town hall. Recommends an informational point at the top of the survey.

Craig Dudczak - Section 3 question 2 the respondent should answer open ended.

Group agrees

Craig Dudczak- we should include the location of the court. We also should phrase it as how long have lived in the Town of Manlius.

We should ask what Town Meetings they have attended. There is a list of things they have attended.

We would like questions about participation. Maybe we could ask if they have sent a letter to the editor or if they have engaged in any town forums.

Katelyn Kriesel- or Sustainable Manlius.

Sara Bollinger- We can maybe do a part 2.

Sonali can send around a revised survey and we will vote remotely.

Facebook Events for the forum.

Next meetings - 11/12, 12/10, 1/20.
Format tbd.
Section 4

6:35 – 6:40 Welcome Sonali Gulati
6:40 – 6:45 Review previously shared changes made to the Survey based on input from the Study Group
6:45 - 6:50 Approve Survey questions (vote)

Closing
6:50 - 7:00 Next Steps
Appreciation

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